

**A-State Assessment Committee (AAC)**  
**Meeting Minutes**  
**December 3, 2019**

Attended by: Shelley Gipson, Christina Akbari, Melodie Philhours, Kelli Listenbee, Tiffany Johnson, Karen Yanowitz, Wayne Wilkinson, Summer DeProw, Kevin Hennings, Mary Elizabeth Spence

- I. November 5, 2019 Meeting Minutes
  - a. Shelley Gipson moved to approve. Wayne Wilkinson seconded. All approved.
- II. Agenda item II was tabled until the spring semester.
- III. The committee discussed ways to create a revised Leaving the Den Survey specifically for graduate students. The remaining meeting time was used editing the survey in conference.

**Important Dates**

- Spring PAC Mini Grant Applications are due January 31, 2020
- Learn@State Abstracts are due February 10, 2020
- Learn@State is March 4, 2020

Annual program assessment report due dates:

- 2019-20 Assessment Findings are due June 15, 2020
- 2019-20 Action Plans are due October 15, 2020
- 2019-20 Status Reports are due October 15, 2020